

Company Officer Pre-drill Checklist



Identify drill and location:

- Conduct/confirm proper notifications (property owner/ tenant).
- Walk the area, discuss the drill's objectives, and point out any potential safety concerns.
- Discuss PPE, including SCBA, lights, portable radio, safety vest, helmet (If tools or hose are under power, then PPE is required).
- Communicate drill objective(s) with all involved parties.
- Discuss the tools and equipment that will be used during the drill.
- What is the drill cycle? What is the rehab plan?

Set expectations for the drill: (Secondary actions, walk and talk)

- If drilling on a structure, conduct a 360-degree assessment and/or walk-through.
- Establish hazard zones (fall, trip, overhead, electrical).
- Identify the use of PPE during each phase of the drill.
- Company Officer must be in position to observe/evaluate actions (on the roof, on the ground).
- Explain everyone's role in the drill.

All members are responsible for safety: (Remind everyone of this during the drill briefing)

- Correct unsafe behaviors immediately (may need to stop drill).
- Anyone can stop unsafe actions!!!!!!!!!!!! ("ALL STOP")**
- If work zone is unsafe, re-establish to safe zone (interior, roof, trench, water).
- Observe and notice drill conditions – weather, timeline, impact.
- Decisions must support current Risk Management protocols.

Final Actions:

- Conduct a post drill critique (talk about what you learned and/or what needs change).
- Enter you training report(s).